Steps for students taking a test using Respondus LockDown Browser and Respondus Monitor

Respondus Lockdown Browser and Respondus Monitor is a custom browser and an automated proctoring tool that locks down the testing environment within D2L. For more information, view a brief video describing the LockDown Browser basics and why it is used at your institution.

You will be required to use a webcam and microphone for taking exams/quizzes when your instructor has opted to use Respondus Monitor. You are not required to use a webcam and microphone for Respondus LockDown Browser. Contact your instructor with questions on requirements.

1. Log into D2L in a standard browser, select course, and open “Quizzes” under the “Assessments” tab.

![Assessments dropdown menu]

2. Select the quiz you plan to take and read the instructions.

3. If you have not downloaded LockDown Browser, click “Download and install the latest version of LockDown Browser” at the bottom of the page. If you have previously downloaded LockDown browser, click the “Launch LockDown Browser” button and skip steps 4-6.

![Download and install the latest version of LockDown Browser button]
4. Check that you are downloading the right version for your computer (seen in the red box in image below). If need be, select the alternate version (seen in the yellow box in image below). Once you have checked you are downloading the correct version, click “Install Now” (seen in the green box in image below).

5. Follow the onscreen instructions and allow the app permissions it requires to complete the installation.

6. Return to the page your quiz is on and select “Launch LockDown Browser.” This will start the application as well as the quiz; you do not need to open any application on your device.

7. Allow any further permissions needed, and allow LockDown Browser to close any of the applications you have open.

8. Depending on options chosen by your professor, you may need to use your webcam to show your ID, scan your surroundings, and have a photo taken. If required, follow the onscreen prompts to do so.

9. Begin the quiz. Do NOT try to navigate out of the quiz, take any screenshots, print the quiz, etc.

10. When you have completed and submitted the quiz, follow the prompts to exit the LockDown Browser.

Additional Resources:
Student Quick Start Guide - LockDown Browser & Respondus Monitor